

1500 FRANKLIN STREET, NE WASHINGTON, DC 20017 202-576-3092 www.dcnetworks.org

Walk-In Hours for Employment Services: Monday through Thursday from 8:30am to 10:30am

CUSTOMERS ATTENDING A WORKSHOP MUST HAVE A REFERRAL AND SIGN-IN. SIGN-IN SHEETS ARE LOCATED AT THE RECEPTION DESK ONE (1) HOUR BEFORE DESIGNATED START TIME ON THE DAY OF THE WORKSHOP.

CUSTOMERS PLEASE: (If you do not have a workshop referral form, you may obtain one from the front desk receptionist)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Walk-in Hours	Walk-in Hours	Walk-in Hours	Walk-in Hours	
Employment Services Only	Employment Services Only	Employment Services Only	Employment Services Only	
8:30am-10:30am P.R.E.P	8:30am-10:30am P.R.E.P	8:30am-10:30am General Orientation	8:30am-10:30am General Orientation	
(Closed Session – Attendance	(Closed Session – Attendance	9:00AM – 10:30AM	9:00AM – 10:30AM	
by invitation ONLY)	by invitation ONLY)	Room 117	Room 117	
9:00AM – 12:00PM	9:00AM – 12:00PM		1.00	
Room 117	Room 117			
GED PREP	Re-Employment Assessment	GED PREP	Re-Employment Assessment	Financial Literacy
9:00AM – 11:00AM	Program	9:00AM – 11:00AM	Program	Workshop
Room 103	(Closed Session – Attendance	Conference Room	(Closed Session – Attendance	2:00pm-3:30pm
	by invitation ONLY) 9:00AM – 12:00PM		by invitation ONLY) 9:00AM – 12:00PM	2 nd and 4 th of every month Room 117
	Conference Room		Conference Room	ROOM 117
	Comercine Room		Comercines Room	
CASAS Tutoring	CASAS Testing	CASAS Tutoring	CASAS Testing	RESUME EDITING
11:30AM – 1:30PM	9:00AM – 10:00AM	11:30AM – 1:30PM	9:00AM - 10:00AM	10:00AM – 12 NOON
Room 103	Room 103	Conference Room	Room 103	Appointment Only
				Sign-in at Reception
Unemployment Insurance	Identifying Skills	Training Informational	Interviewing Techniques	Desk one hour prior to start
Benefits Workshop	Workshop	Workshop	Workshop	
9:00AM – 11:00AM	9:00AM – 10:00AM	9:00AM – 10:30AM	2 nd & 4 th Thurs, of month	
	Room 101	AND	2:00PM - 3:00PM	
	Resume Tools	11:00AM- 12:30PM	Room 117A	
	Workshop	Room 103		
	10:30AM – 11:30AM			
	Room 103			
	Job Club		Basic Computer 101	
	Workshop 2:00PM – 3:00PM		Workshop 2:00PM – 3:00PM	
	Room 117		Room 117B	
	Koom 117		Nooiii 117B	



District of Columbia

EMPLOYMENT

Department of

Unemployment Insurance operates 8:30am-4pm Mon thru Friday. Resource Center operates 8:30am-4pm Mon thru Friday.

<u>Accommodations</u>: The Department of Employment Services (DOES) makes every effort to provide reasonable accommodations for our customers. Five-business days advance notice is required to ensure availability of accommodations. Requests for accommodations must be made in person at the time of the workshop registration.